

**CAMP TUSCOBA, LLC**  
PO Box 20167, Tuscaloosa, AL 35402  
(205) 523-1103  
[camptuscoba@gmail.com](mailto:camptuscoba@gmail.com)

**RESERVATION CONTRACT FOR CAMP TUSCOBA FACILITIES**

GENERAL ARRANGEMENTS

Sponsoring Organization \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

\_\_\_\_\_ Fax \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

Address (if different from above) \_\_\_\_\_

Age Group \_\_\_\_\_ Projected Attendance # Male \_\_\_\_\_ # Female \_\_\_\_\_

CAMP / RETREAT ARRANGEMENTS

Arrival Date \_\_\_\_\_ Arrival Time \_\_\_\_\_

Departure Date \_\_\_\_\_ Departure Time \_\_\_\_\_

REQUESTED ACCOMMODATIONS

SPECIAL SERVICE NEEDS

Hatchel Gymnasium \_\_\_\_\_ Outdoor Recreation Only \_\_\_\_\_

Hatchel Building Bunk Rooms \_\_\_\_\_ Lower Picnic Pavilion \_\_\_\_\_

Blake Bunkhouse \_\_\_\_\_ Paddle Boats \_\_\_\_\_

Grace Pastor's Cottage \_\_\_\_\_

FINANCIAL OBLIGATION - Guest Rates: please check those which apply to your request:

- \_\_\_\_\_ Day Event – includes Gym (\$330)
- \_\_\_\_\_ Overnight Event – Gym (\$470 per night)
- \_\_\_\_\_ Overnight Event – Bunkhouse (\$330 per night)
- \_\_\_\_\_ Overnight Event – Grace Pastor's Cottage (\$25 per night)

DEPOSIT / PAYMENTS

A non-refundable / non-transferable deposit of \$50 is required to confirm dates. The deposit will be credited to your final bill. Organization is responsible for balance of retreat service fees to be paid by sponsoring organization on or before arrival. Or organization may send total amount of retreat service fees along with contract to confirm dates.

- Make checks payable to: Camp Tuscoba, LLC
- Mail to: PO Box 20167, Tuscaloosa, AL 35402

CANCELLATION OR CHANGES TO GUARANTEE PROVISIONS

The deposit will be forfeited if the reservation is canceled less than 30 days prior to arrival. Exceptions to the cancellation policy:

- Group will find an acceptable replacement group
- Cancellations due to reasons beyond the control of the Sponsoring Organization or Camp Tuscoba

CERTIFICATE OF LIABILITY INSURANCE

Our insurance carrier requires that all groups provide Camp Tuscoba with a current Certificate of Insurance prior to arrival. This certificate needs to include the Liability coverage displayed below and MUST NAME CAMP TUSCOBA, LLC AS AN ADDITIONAL INSURED PARTY. Please see exhibit below:

MINIMUM COVERAGE:

GENERAL LIABILITY

\$2,000,000 General Aggregate  
 \$1,000,000 Each Occurrence  
 \$1,000,000 Products Completed Operations  
 \$1,000,000 Personal and Advertising Injury  
 \$50,000 Fire Damage (*Any One Fire*)  
 \$5,000 Medical Expense (*Any One Person*)  
**\*Policy shall NOT contain a Sexual Abuse/Molestation Exclusion**

AUTOMOBILE

\$1,000,000 Combined Single Limit  
 Bodily Injury and Property Damage  
**\*If Commercial Vans & Buses are used; proof of coverage must be provided.**

LIABILITY

Sponsoring Organization/Lessee and its employees, agents, and/or representatives agree to indemnify, defend and hold harmless Camp Tuscoba, LLC and its respective owners, officers, employees and agents of and from any claims, damages, losses, and expenses arising from the rental and use of the premises which are attributable to the negligence, wantonness, or other tortuous actions of the Sponsoring Organization and/or the Sponsoring Organization’s employees, agents, and/or representatives. .

In the event that Camp Tuscoba, LLC, its owners, officers, employees and/or agents are required to file any action in court in order to enforce any provision of this Agreement. Sponsoring Organization/Lessee agrees to pay Camp Tuscoba, LLC, its owner, officers, employees and/or agents, all reasonable attorney fees, court fees, and costs of suit incurred by Camp Tuscoba, LLC, including all collection expenses and interest due.

CAMP GUIDELINES

- The Sponsoring Organization is responsible for providing adequate care, supervision (including required background checks), and activities for children attending with their group.
- All youth groups (under 18) are required to have adult counselors (21 or older) within a ratio of 1 female counselor for every 10 girls and 1 male counselor for every 10 boys.
- Profanity and alcoholic beverages are not permitted on campus. Smoking inside buildings is not permitted and is discouraged on campus. Use or possession of alcoholic beverages or illicit drugs will result in the guests being asked to leave and the deposit and payment being forfeited.
- Possession of fireworks / firearms is not permitted. Use or possession of fireworks or firearms will result in the guests being asked to leave and the deposit and payment being forfeited.
- Due to limited housing for persons with restricted mobility, groups should make such requests during the reservation process. Assistance dogs accompanying their master are welcome. However, personal pets belonging to guests are not allowed.
- The Sponsoring Organization is financially responsible for replacing broken game equipment beyond normal wear and tear, extraordinary damages to property and excessive cleaning costs. Statements covering such damage will be issued to the sponsoring organization.
- All guests are requested to assist in conserving energy and water whenever possible.
- Life Jackets (available in storage closet) are REQUIRED for ALL persons in boats and paddle boats.

CAMP TUSCOBA CLEANUP CHECKLIST FOR ALL FACILITIES

- Please do NOT leave any garbage/trash in buildings or picnic areas, but bag all garbage and place it in the dumpster outside in the gym parking lot.
- Ensure all Heating/Cooling units and the stove are off.
- Ensure ALL FIRES (in fireplace & campfire up at the cross) are out.
- If used, clean bathrooms and kitchen before leaving – take ALL food you have brought.
- Clean floors in ALL rooms used--vacuum dorm rugs and game room, and wet mop kitchen and bathrooms, dry mop gym. PLEASE wet mop ALL food and drink spills in Gym & the Bunkhouse.
- Clean stove and popcorn popper if used.
- Store ALL equipment used.
- Ensure ALL lights are off--inside and outside buildings.
- Ensure ALL doors & windows are locked.
- Lock gate on the way out and return keys promptly.
- In Grace Cottage, please wash all dishes and linens you use.

These facilities are for your pleasure and God’s glory. Please help us maintain them and report any damages to us. Remember: “Whatever you do, whether in word or deed, do it all in the name of the Lord Jesus, giving thanks to God the Father through Him.” Col. 3:17

ORANIZATIONAL LEADER’S RESPONSIBILITIES

I hereby agree to:

- Inform Group of all Camp Tuscoaba policies and maintain supervision of the Group at all times.
- Ensure Group completes the above cleanup checklist before departure (posted in each facility).

Lessee / Sponsor’s Representative

\_\_\_\_\_  
Signed

Date \_\_\_\_\_

Thank you for your cooperation. Please contact us if you have any questions or problems.

We hope you enjoy your time at Camp Tuscoba!